

January 11, 2022

Meeting called to order at 6.32 by President Tina Reimer

Present – Tracy Inaba, Heather Bianchini, Tom Hamer, Heather Dawson, Lorraine Kirk, Lauren Taylor  
Lorelei Bexte, Lousie Schmidt,

Katie Wade, Ashely Warren, Maryann Fath, Amanda Gauthier, Marla Lovya, Nancy Nolan, Jody Le Maitre, Shila Provost, Tina Reimer, Alicia Earl

Maryann read the minutes

Minutes approved as read by – Marla Lovya - all in favor

Principals Report – Tracy Inaba (please see attached)

Welcome - Lauren Taylor – Grade ½ Teacher representative

**Covid Update**- no pcr tests currently happening. Rapid tests and masks will be arriving any day.

Requests can be made to the school by parents to obtain the tests and masks. There will likely be a google document sent out.

**Intramurals** will be going ahead (assuming there are no covid hiccups)

**Staffing update** – Mrs Beagle has had a baby girl! Mrs Hass has taken over teaching her grade 4/5 class.

Heather Bianchini has taken a .3 Vice Principal role and a .2 Learning Support Teacher as well as continuing in her Grade ½ Class

Mrs Wickstrom will be a .5 working with the Grade ½ - covering Math for Mrs Bianchini's class and gym for all three Grade ½ classes

New Making connections facilitator - Auburn Phillips

**Comprehensive School Health Plan** - Tracy, Heather, Heather, Angela Hill and Auburn Phillips along with VPE staff, students and school council members –

Wellness – Staff Burnout, student and staff anxiety, student behaviors – broken out into actionable goals

Looking for a parent volunteer. Please see Tracy if you would be interested.

**Division Calendar** – Comments made about the proposed calendar - September calendar is a lot of 4 days, School starts in August, Christmas goes all the way to Dec 24 – (Update from the Trustee's – the Calendar has been revised and is being sent back for comments.)

**Volunteers in VPE** – must be vaccinated, if you are coming to volunteer there is a package to fill out. It will only need to be filled out once (it is 3 pages). Criminal record checks are also required, but they are valid for 2 years. Check to see if yours is up to date.

**Shelly can now buzz people in** when you want to come into the school. She won't have to manually open the door for every visitor.

**Trickster** – Looking for Senior Citizens to be pen pals with the Grade 6. They are looking to connect with some of the history of Vulcan.

Backwards day on Friday

**School Trustee Report** – 2 meetings Dec 11 and Jan 11 – Please see attached report

By Louise Schmidt – Coledale Teacher won a Prestigious National Teaching Award

**Shila Treasurer Report** – Please see attached report

Balance main account: \$29,924.37

**Hot Lunch Report** – Hot lunches are still able to go ahead. Amanda will try to organize one for the end of Jan

**Hot Dog Report** – Can go ahead, will likely start up again soon

New Business –

**Ski Trip** – price is a factor, costs have gone up. Minimum \$75 with rentals

Weather unpredictable, not enough kids were attending.

Alicia mentioned that there has been a big uptake in the ski program for the Junior/Senior Highschool.

There will be a letter coming out to gauge the interest of kids from Grade 4-6 who would be interested in skiing. Also parent volunteers needed – will need to note if you can ski, and if you have first aid

Field trips in general are questionable. School is looking into having speakers attend virtually, looking at skating for the school

**Missed curriculum** – Grade 4 will miss the Grade 3 science and social curriculum with the change in grade splits that occurred this year.

Tracy feels the missed curriculum will not affect the learning for this grade. It is still likely it will be a new curriculum by the end of their elementary years. The decision was based around staff and student levels (class sizes) and benefits and costs to switching the model and switching back.

Staffing decisions will dictate the splits - will decide again by May/June

Discussion around the benefits of split classes, parents have not seen some of these benefits

**Bylaws** – officially update the bylaws so that all parents can be a director, and quorum is 6 not 8 – among other changes. Nancy will have a draft next month for attendees to look over. Will be officially voted on at the next AGM

**Christmas Store** – will likely be postponed, could call it something different. Tina will talk with Christina about her plans. (Update - Christmas Store is officially postponed until Christmas 2022) Thank you to Christina for all the work she puts into making it so successful.

**Leadership Market** is coming up in February – not sure yet if the Grade 6 field trip will go ahead

**One Book One School** – March 21-April 14 (right before Easter)

Motion made for \$1400 for One book one School – Katie Wade will make a motion to spend up to \$1400 +gst to Purchase lemonade wars. Seconded by Amanda All in favor

**\$500 grant for school councils?** Tom Hamer is looking into it. (Update - There is a grant coming from the Provincial Govt. Palliser has applied for it. There are specific items the money should be spent on)

**Intensive learning** – added intervention time – 20 hours for numeracy for selected kids in Grade 2-3

Testing numeracy and literacy in grade 1 by the end of Feb.

**Pizza parties** will be paid by parent council – to support the cleaning staff. Cleanest class wins pizza

**Christmas Concert** is cancelled. Hopefully Trickster will be able to fill the void

Meeting adjourned 8.21

Jan 11, 2011

Foundation Meeting

Meeting Called to order at 8.22

Minutes read – Moved by Maryann, motion passed

Balance Casino account: \$15,627.35

Balance foundation account: \$79.59

**Update by Marla – Opportunity for casino in 3<sup>rd</sup> quarter of 2022**

Does anyone have experience running a casino in summer months? Might be easier for staff to work the casino in the summer months.

3<sup>rd</sup> Quarter would be June, July or September

Nancy made a motion to spend approx. **\$1674 + gst for 54 noise canceling headsets**

Marla seconded. Motion Passed

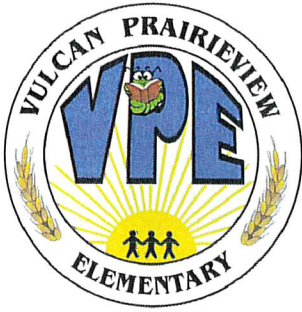
**Standing motion for scientists in school**

Maryann will get a committee together with the people who have expressed interest and hopefully will be able to get some **drawings made up for the outdoor classroom**

Concrete work could start in the spring.

Committee members – Katie Wade, Tiffany Wyatt, MaryAnn McNiven, Jessica Mix

Date for next meeting Feb 15<sup>th</sup> 6.30



## **VULCAN PRAIRIEVIEW ELEMENTARY SCHOOL**

305 – 6 Ave. S., Box 300, Vulcan, Alberta T0L 2B0

Phone: (403) 485-2074 Fax: 485-6352

Principal: Tracy Inaba, B.Ed., M.Ed.

### **School Council Principal's Report -January 11, 2022**

#### **Discussion Items:**

- **COVID protocols** - A brief overview of what these are now.
- **Staffing update** -
  - Sarah Beagle is on maternity leave; Elizabeth Hass has replaced her.
  - Kelly Wickstrom has taken on the halftime position for Heather Bianchini's admin role.
  - New Making Connections Worker - Auburn Phillips
- **Comprehensive School Health Plan** - Tracy will share what we have come up with for our Comprehensive School Health Plan. Any feedback and/or suggestions? Anyone willing to be a parent rep for our health committee?
- **Division Calendar** – Thanks to those who provided feedback via email. The feedback sent in included a concern that there are a lot of PD days/days off in September and that there is a preference for school not to start prior to September 1.
- **Volunteers** - A reminder that volunteers now need to show proof of vaccination or a negative rapid test a maximum of 72 hours prior to their volunteering time in the school.
- **Parents coming into the building.**
- **Christmas Store** – What are the plans for this now?

#### **Information Items:**

- Friday is "Backwards Day"
- 

### **School Council Foundation**

### **Principal's Report - Jan 11, 2022**

Noise-canceling headphones – Follow-up from the November meeting

# Palliser School Division DRAFT South Calendar 2022-2023

Draft for the Board

| August |    |    |    |    |
|--------|----|----|----|----|
| Mo     | Tu | We | Th | Fr |
|        | 1  | 2  | 3  | 4  |
|        | 5  |    |    |    |
| 8      | 9  | 10 | 11 | 12 |
| 15     | 16 | 17 | 18 | 19 |
| 22     | 23 | 24 | 25 | 26 |
| 29     | 30 | 31 |    |    |

*Optional ~ Aug 23 - New Teacher/New Admin Orientation*  
**Aug 24 Div-PD Day ~ Aug 25-26 Site Based PD Days**  
 Aug 29 - Teacher Directed Days  
 Aug 30 - First Student Day

| November |      |      |       |      |
|----------|------|------|-------|------|
| Mo       | Tu   | We   | Th    | Fr   |
|          |      | 1    | 2(D)  | 3(D) |
|          |      | 4(D) |       |      |
| 7(D)     | 8(D) | 9(D) | 10(D) | 11   |
| 14       | 15   | 16   | 17    | 18   |
| 21       | 22   | 23   | 24    | 25   |
| 28       | 29   | 30   |       |      |

November 7-9 Site Based PD Days  
 November 10 Non-Operational Day  
 November 11 Remembrance Day

| February |    |    |    |    |
|----------|----|----|----|----|
| Mo       | Tu | We | Th | Fr |
|          |    | 1  | 2  | 3  |
| 6        | 7  | 8  | 9  | 10 |
| 13       | 14 | 15 | 16 | 17 |
| 20       | 21 | 22 | 23 | 24 |
| 27       | 28 |    |    |    |

February 20 Family Day  
 February 21, 22 No Staff/Students DIL P/T/I  
 February 24, 25 Teachers Convention

| May |    |    |    |    |
|-----|----|----|----|----|
| Mo  | Tu | We | Th | Fr |
|     | 1  | 2  | 3  | 4  |
|     | 5  |    |    |    |
| 8   | 9  | 10 | 11 | 12 |
| 15  | 16 | 17 | 18 | 19 |
| 22  | 23 | 24 | 25 | 26 |
| 29  | 30 | 31 |    |    |

May 19 Site Based PD Day  
 May 22 Victoria Day

| September |    |    |    |    |
|-----------|----|----|----|----|
| Mo        | Tu | We | Th | Fr |
|           |    |    | 1  | 2  |
| 5         | 6  | 7  | 8  | 9  |
| 12        | 13 | 14 | 15 | 16 |
| 19        | 20 | 21 | 22 | 23 |
| 26        | 27 | 28 | 29 | 30 |

September 5 - Labour Day  
 September 23 - Division-Wide PD Day  
 September 30 - National Day for Truth and Reconciliation

| December |    |    |    |    |
|----------|----|----|----|----|
| Mo       | Tu | We | Th | Fr |
|          |    |    | 1  | 2  |
| 5        | 6  | 7  | 8  | 9  |
| 12       | 13 | 14 | 15 | 16 |
| 19       | 20 | 21 | 22 | 23 |
| 26       | 27 | 28 | 29 | 30 |

Winter Break December 26-30th

| March |    |    |    |    |
|-------|----|----|----|----|
| Mo    | Tu | We | Th | Fr |
|       |    | 1  | 2  | 3  |
| 6     | 7  | 8  | 9  | 10 |
| 13    | 14 | 15 | 16 | 17 |
| 19    | 20 | 21 | 22 | 23 |
| 26    | 27 | 28 | 29 | 30 |

March 17 Division-Wide PD Day

| June  |       |       |       |       |
|-------|-------|-------|-------|-------|
| Mo    | Tu    | We    | Th    | Fr    |
|       |       |       | 1     | 2     |
| 5     | 6     | 7     | 8     | 9     |
| 12(D) | 13(D) | 14(D) | 15(D) | 16(D) |
| 19(D) | 20(D) | 21    | 22(D) | 23(D) |
| 26(D) | 27(D) | 28    | 29    | 30    |

June 21 National Indigenous Peoples Day  
 June 27 Last Student Day  
 June 28 Teacher Directed Day - Last Day for Staff

| October |    |    |    |    |
|---------|----|----|----|----|
| Mo      | Tu | We | Th | Fr |
|         | 3  | 4  | 5  | 6  |
|         | 7  |    |    |    |
| 10      | 11 | 12 | 13 | 14 |
| 17      | 18 | 19 | 20 | 21 |
| 24      | 25 | 26 | 27 | 28 |
| 31      |    |    |    |    |

October 10 Thanksgiving Day

| January |       |       |       |       |
|---------|-------|-------|-------|-------|
| Mo      | Tu    | We    | Th    | Fr    |
|         | 2     | 3     | 4     | 5     |
|         | 6     |       |       |       |
| 9       | 10    | 11    | 12(D) | 13(D) |
| 16(D)   | 17    | 18(D) | 19(D) | 20(D) |
| 23(D)   | 24(D) | 25(D) | 26(D) | 27(D) |
| 30      | 31    |       |       |       |

Winter Break January 2-6th  
 January 9 First Day Back after Break  
 January 30 Site Based PD Day  
 January 31 Start Second Semester

| April |       |       |       |       |
|-------|-------|-------|-------|-------|
| Mo    | Tu    | We    | Th    | Fr    |
|       | 3     | 4     | 5     | 6     |
|       | 7     |       |       |       |
| 10    | 11    | 12    | 13    | 14    |
| 17(D) | 18(D) | 19(D) | 20(D) | 21(D) |
| 24(D) | 25    | 26    | 27    | 28    |

April 7 Good Friday  
 April 10 Easter Monday  
 April 11-14 Easter Break

Alberta Education Exam Schedule  
[Diploma Exam Schedule 'Click'](#)  
[PAT Schedule 'Click'](#)



### Non-Instructional Days

|   |   |   |   |
|---|---|---|---|
| <b>Division-Wide PD Days</b><br>August 24, 2022 - (Opening Ceremony)<br>September 23, 2022 - (Summit Day)<br>March 17, 2023 | <b>Collective Agreement Teacher Directed Days</b><br>August 29, 2022 Division Wide<br>June 28, 2023 Division Wide | <b>Site Based PD Days</b><br>August 25-26, 2022<br>November 7-9, 2022<br>January 30, 2023<br>May 19, 2023 | <b>Teachers Convention</b><br>ATA:<br>February 23 -24, 2023 |
|---|---|---|---|

|  |                               |     |  |
|--|-------------------------------|-----|--|
| School Year Begins: August 24, 2022            | Total Instructional Days      | 182 | XX No Staff/Students                       |
| First Day For Students: August 31, 2022        | Operational Days              | 198 | Prof. Dev. Days (Palliser Directed)        |
| Semester 2 Begins: January 31, 2023            | Semester 1 Instructional Days | 90  | Site Based Prof. Dev. Days                 |
| Last Day for Students: June 27, 2023           | Semester 2 Instructional Days | 92  | Collective Agreement Teacher Directed Days |
| National Indigenous Peoples Day: June 21, 2023 |                               |     | Teachers' Convention -ATA PD               |

Prairieview School Council Meeting January 11, 2022

### **Highlights from the Board of Trustees Meeting, December 14, 2021**

**Michael Willems, Certificate of Excellence Recipient:** The Prime Minister's Awards for Teaching Excellence have honoured exceptional elementary and secondary school teachers in all disciplines since 1994, with over 1,600 teachers honoured to date. Teaching Excellence Awards recipients are honoured for their remarkable achievements in education and for their commitment to preparing their students for a digital and innovation-based economy. The Teaching Excellence in STEM Awards honour outstanding Science, Technology, Engineering, and Mathematics teachers that help develop the culture of innovation Canada needs today, and in the future. Michael Willems, teacher with Palliser School Division has been recognized for his teaching practices. We congratulate Michael for his service to the students in Palliser.

**Facility Services:** In Palliser Work continues so that Palliser Schools are safe, efficient, organized, clean and comfortable. The maintenance staff are commended for all the work they have done, day in and day out throughout the pandemic. In the coming months schools will see more interactive board installs being completed, more VOIP systems being installed, some flooring installs and LED upgrades. Palliser school custodians are thanked for working so hard to keep our schools clean daily and working hard in the summer to have our schools shine for the first day of school. The Board is looking forward to the New Year watching the new Coaldale School as it is being built.

**Palliser Early Learning Services:** Palliser School Division currently has 227 Early Learning students (3, 4, 5, 6 year olds pre-kindergarten and kindergarten) in its schools. Early Learning educators provide play-based, developmentally appropriate activities to our youngest learners. Children need regular, healthy interactions to build skills and Palliser has an amazing team of Early Learning educators that are creative and passionate about their work to help them build those skills. Thank you to all the Early Learning Educators!

The Board was able to share a Holiday Meal with the Board Office Staff.

The afternoon was spent on Board Orientation. Kristine Cassie came in to help with the orientation session and present a workshop on Risk Management.

### **Highlights from the Board of Trustees Meeting, January 11, 2022**

**School Division Transportation:** Palliser operates 58 daily routes to our division's schools, transporting 1850 students per day and traveling over 1.9 million kilometers per year. The department's bus drivers are a major reason for the continued excellent service we are able to provide our students within the division. All regular route drivers have completed "S" endorsement training and must keep their first aid training up to date. All of the buses used for routes and as spares have GPS and tablets with software that tracks not only the bus but also handles the electronic log books, daily inspection and fuel tracking. We would like to thank all our bus drivers for making sure our students get to and from school safely on a daily basis.

**Palliser Board of Trustees and the ATA Local 19:** Twice a year the Board and the executive of the ATA Local 19 meet to discuss matters of mutual interest. The committee met before the break and discussed the terms of reference for the committee, PD days, their positions on the new K-6 curriculum and funding for programs for our youngest learners. Working together will make our division stronger and a great place for our students and our staff.

**Policy Update:** Policies govern the way that the Division operates. The Board is committed to reviewing all the policies on an annual basis. This month the Board is looking at Policy 9 - Board Operations and welcomes any feedback from its stakeholders. <https://www.pallisersd.ab.ca/board-of-trustees/policy-review>

**Deputy Superintendent Appointment:** Tom Hamer will continue as the Deputy Superintendent for the remainder of the 2021-2022 school year. He is responsible and accountable to the Superintendent and will assume all responsibilities of the Superintendent in the Superintendent's absence.

The next regular Board Meeting is scheduled for February 8, 2022

Any questions/concerns please contact Lorelei Bexte (403) 485-0823 or Louise Schmidt (403) 486-2133



January 10, 2022

School Council Report

Balance main account: \$29,924.37

Invoices paid for milk deliveries, Market Street invoice for fruit bowls, hot dog day expenses paid to Mary Ann Fath, christmas store expenses reimbursed to Christina Jackson (expenses accrued prior to cancellation of christmas store)

Cash deposits made from milk money collection and hot dog day.

| Dates  |            | Custom | From              | 11/19/2021      | To          | 01/10/2022 | Sort By          | Default |           |
|--|------------|--------|-------------------|-----------------|-------------|------------|------------------|---------|-----------|
| 4:22 PM  |            |        |                   |                 |             |            |                  |         |           |
| 01/10/22   |            |        |                   |                 |             |            |                  |         |           |
| Accrual Basis  |            |        |                   |                 |             |            |                  |         |           |
| <b>Vulcan Prairieview Elementary School Council Foundation</b> |            |        |                   |                 |             |            |                  |         |           |
| <b>Balance Sheet Detail</b>                                    |            |        |                   |                 |             |            |                  |         |           |
| As of January 10, 2022   |            |        |                   |                 |             |            |                  |         |           |
| Type   | Date       | Num    | Name              | Memo            | Class       | Ctr        | Split            | Amount  | Balance   |
| <b>ASSETS</b>  |            |        |                   |                 |             |            |                  |         | 29,612.78 |
| <b>Current Assets</b>  |            |        |                   |                 |             |            |                  |         | 29,612.78 |
| <b>Chequing/Savings</b>  |            |        |                   |                 |             |            |                  |         | 29,612.78 |
| <b>Credit Union - 722021377073</b>                             |            |        |                   |                 |             |            |                  |         | 29,612.78 |
| Deposit  | 11/23/2021 |        |                   | Deposit         |             |            | Hot Lunch Inc... | 481.25  | 30,094.03 |
| Cheque   | 11/23/2021 | DM     | Saputo Dairy      | Milk Invoice    |             |            | Milk Expense     | -148.25 | 29,945.78 |
| Deposit  | 11/30/2021 |        |                   | Interest        | Credit U... |            | Interest Income  | 1.23    | 29,947.01 |
| Cheque   | 11/30/2021 | DM     | Saputo Dairy      | Milk Invoice    |             |            | Milk Expense     | -148.25 | 29,798.76 |
| Cheque   | 12/12/2021 | 106    | Market Street     | Fruit Bowls ... |             |            | - SPLIT-         | -232.68 | 29,566.08 |
| Cheque   | 12/12/2021 | 107    | Mary Ann Fath     | Hot Dog Day...  |             |            | hotdog day e...  | -103.11 | 29,462.97 |
| Cheque   | 12/12/2021 | 108    | christina Jackson | Christmas s...  |             |            | christmas sto... | -200.00 | 29,262.97 |
| Deposit  | 12/13/2021 |        |                   | Deposit         |             |            | Milk Income      | 497.00  | 29,759.97 |
| Deposit  | 01/10/2022 |        |                   | Deposit         |             |            | Milk Income      | 164.40  | 29,924.37 |
| <b>Total Credit Union - 722021377073</b>                       |            |        |                   |                 |             |            |                  |         | 311.59    |
|  |            |        |                   |                 |             |            |                  |         | 29,924.37 |

Casino Report

Balance Casino account: \$15,627.35

Balance foundation account: \$79.59

No outstanding invoices.

| Customize Report   Memorize   Print   E-mail   Excel   Hide Header   Refresh  |      |     |      |      |       |     |       |        |           |  |
|---|------|-----|------|------|-------|-----|-------|--------|-----------|--|
| Dates Custom   From 11/19/2021   To 01/10/2022   Sort By Default  |      |     |      |      |       |     |       |        |           |  |
| 4:27 PM <b>Vulcan Prairieview Elementary School Council Foundation</b><br>01/10/22 <b>Balance Sheet Detail</b><br>Accrual Basis <b>As of January 10, 2022</b> |      |     |      |      |       |     |       |        |           |  |
| Type  | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance   |  |
| <b>ASSETS</b>   |      |     |      |      |       |     |       |        | 15,706.94 |  |
| Current Assets  |      |     |      |      |       |     |       |        | 15,706.94 |  |
| Chequing/Savings  |      |     |      |      |       |     |       |        | 15,706.94 |  |
| Credit Union - 722821377073   |      |     |      |      |       |     |       |        | 0.00      |  |
| Total Credit Union - 722821377073   |      |     |      |      |       |     |       |        | 0.00      |  |
| Main Account - 4400712  |      |     |      |      |       |     |       |        | 0.00      |  |
| Total Main Account - 4400712  |      |     |      |      |       |     |       |        | 0.00      |  |
| Casino Account - 0497538  |      |     |      |      |       |     |       |        | 15,627.35 |  |
| Total Casino Account - 0497538  |      |     |      |      |       |     |       |        | 15,627.35 |  |
| Foundation Account - 4401611  |      |     |      |      |       |     |       |        | 79.59     |  |
| Total Foundation Account - 4401611  |      |     |      |      |       |     |       |        | 79.59     |  |